



COUNTY OF LOS ANGELES

SYBIL BRAND COMMISSION FOR INSTITUTIONAL INSPECTIONS
372 Kenneth Hahn Hall of Administration
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Los Angeles, CA 90012
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Website: <http://sbc.lacounty.gov>

FOUNDER
Mrs. Sybil Brand

CHAIRPERSON
Mrs. Eleanor R. Montano

VICE CHAIRPERSON
Mr. Frank S. Bacio

Ms. Barbara Bigby
Mr. Vito Cannella
Ms. Rita Hall
Mr. John A. Hammargren
Mr. Carl E. Moore

MINUTES OF THE **SYBIL BRAND COMMISSION FOR INSTITUTIONAL INSPECTIONS** **REGULAR WEEKLY MEETING** **JULY 2, 2008**

CALL TO ORDER

Chair Montano called the meeting to order at 10:01 a.m.

OPENING CEREMONIES

Chair Montano led the Pledge of Allegiance followed by a moment of silence.

ATTENDANCE

Present

Chair Eleanor R. Montano
Barbara Bigby
Vito Cannella
Rita Hall
John A. Hammargren
Carl E. Moore

Excused Absence

Frank Bacio

Staff

Sandra Barbee, Chief, Commission Services
Janice Davis, Commission Services Staff
Garen Khachian, Commission Services Staff

APPROVAL OF JUNE 25, 2008 MEETING MINUTES

On motion of Commissioner Hammargren, seconded by Commissioner Cannella, and unanimously carried, the minutes of June 25, 2008 were approved with no changes.

CHAIR'S REPORT

Chair Montano welcomed the new Commissioner Ms. Barbara Bigby, to the Sybil Brand Commission meeting.

TREASURER'S REPORT

There was none.

STAFF REPORT

Ms. Janice Davis, Commission Services, gave the following report:

- Effective July 1, 2008, mileage reimbursement rates will increase from .47 to .55 cents per mile. Copies of the memo were distributed to the Commission.

DISCUSSION ON SCHOLARSHIP PROGRAMS

The Commission was advised that the Supervisorial Districts will notify staff as soon as a date has been determined for the Scholarship Presentations during a Board of Supervisors Meeting.

STATE LICENSING REGULATIONS FOR GROUP HOMES

Staff provided the Commission with a detailed list of the General Licensing Requirements for Group Homes. Commissioner Moore will review the requirements for items the Commission should be reviewing during inspections and give an overview of those requirements at a future meeting.

CORRESPONDENCE/AUDIT REPORT

The Quality and Productivity Commission 2007 Annual Report was received. Commissioner Hammargren will review the report for topics of interest to the Commission and give an overview of those topics at a future meeting.

An invitation was received to The Los Angeles Police Protective League's Eagle & Badge Gala "In the Line of Duty" hosted on Saturday, July 19, 2008 at Hyatt Regency Century Plaza Hotel, Los Angeles, CA 90067.

FACILITY/GROUP HOME INSPECTION REPORTS FROM JUNE 25, 2008 TO JULY 1, 2008

Pinnacle Foundation (Corning) – 46, #4 – Commissioners Hammargren and Montano

The facility was visited on June 30, 2008, and found to be in satisfactory condition.

Areas of Concern: Two (2) crawl holes outside need fixing.

Manna Manor – 36, #3 – Commissioner Montano

The facility was visited on July 1, 2008, and found to be in satisfactory condition.

Touch A Life Foundation #1– 58, #1 – Commissioners Hall and Moore

The facility was visited on July 1, 2008, and found to be in satisfactory condition.

Areas of Concern: Sink drain in bathroom #2 is slow; tub needs recaulking, needs documentation of emergency drills.

Norwalk/La Mirada CDS (Visions) – Commissioners Bacio and Hammargren

The facility was visited on July 1, 2008, and found to be in excellent condition.

NEW BUSINESS/ANNOUNCEMENTS

Commissioner Bigby gave a brief background of her qualifications and informed the Commissioners she is looking forward to contributing to their goals.

MATTERS NOT ON THE AGENDA (To be presented and placed on a future agenda)

God Not Guns Program.

PUBLIC COMMENT

There was none.

ADJOURNMENT

There being no further business, Chair Montano adjourned the meeting at 11:15 p.m.

Respectfully submitted,

Janice A. Davis
Commission Services Division